

Internal Price Reference Sheet  
FY26 period ending June 2026

Paper by Case/Ream

|                           |                       |                              |
|---------------------------|-----------------------|------------------------------|
| Straddle Stitch w/folding | 1.60 per quantity     |                              |
| 3-Hole Drilling           | 0.01 ea. *#page/3* 01 | Envelopes / Letterhead Print |

Specialty Services

Finishing Addtl'

**\*\*Add a 5% Service Fee Charge to the Total Price of Every Job\*\***

**\*\*Add a \$15 Rush Fee to the Total Price of Every Job\*\***

